



Application/Interview form for Recruitment
(to be filled by Candidate's own Hand writing)

1. Post applied for _____
(as per the advertisement)
2. Name of the applicant : Ms. /Mrs. /Mr. _____
3. Date of Birth: _____
4. Age: _____ Years _____ Months _____
5. Residential Address: _____

6. Telephone No.: _____ Mobile No.: _____
7. E-mail Address : _____
8. Marital Status : Unmarried / Married / Widowed / Divorced/Separated
9. Nationality: _____ Religion: _____
10. a) Name of Farther / Spouse : _____
b) Occupation & Designation : _____
c) Complete Office Address : _____
d) Telephone No. : _____ Mobile No. _____

11. Details of other family members (Children, Dependents etc.)

S.No.	Name	Relationship	Age	Studying / Retired

12. Fluency in language

- a) Spoken: _____
- b) Written: _____

13. Particulars of travel abroad if any stating the purpose of visit.

14. Academic & Professional qualifications in chronological order from Matriculation level onwards.

Class / Degree	Name of the Institution	Board / University	Year of Passing	Subject Studied	% age of Marks

15. Details of Teaching Experience / Employment .

S.No.	Name of the School	From	To	Subject Tought	Class Taught	Reason for leaving

16. Total Teaching Experience: _____ Years _____ Months

17. Last Salary Drawn: Basic: _____ Allowance _____ Total _____.

18. State the subject and classes you prefer to take: _____.

19. Give details of your administrative experience or any responsibility / duty executed as Incharge :

20. Give details of Seminar / workshop attended by you in the last three years-

21. Which SUPW can you teach the students (encircle the same)

- a) Electronic, Gardening , book keeping, wood Craft, Clay-modeling, Photography, Home Science, Batik, Tie & Die, pottery, Commercial Art, Painting, Yoga, Embroidery, Computer Science, School Band, Nursing, Handicrafts, First Aid, NCC, Scouts & Guides, Aero Modeling, Macramé, Dance, Vocal Music, Instrumental Music, Graphics Designs etc.

Any Other _____

- b) Have you won any certificates/taken training in above activities? Give Details-

22. In which literary activities can you guide the students? (Encircle the same)

Quiz, Recitation, Debates, Declamation, Elocution, Creative Writing, School Magazine, Newsletter, Compering.

Any Other _____

23. Are you interested in games and sports? Which games/sports have you participated in actively and at which level? (School/College/Zonal, International/National/ State)

24. Details of any paper/ articles/book published..

25. Give details of participation in Clubs/Committee/Association/Organization where you have served earlier.

26. State any other qualification/hobbies/skills/abilities/experience that may be of value to the school and not covered in the form. _____

27. References :-

a) Name _____
Designation _____
Address _____
Contact _____

b) Name _____
Designation _____
Address _____
Contact _____

28. State your salary expectation for the post applied for _____

29. If selected, state the exact period after which you can join _____

I hereby declare that all entries stated above are true in every details.

Date : _____

Signature : _____

Note:

1. Only Shortlisted candidates will be called for the interview.
2. The management reserves the right to select or reject your application for the post applied for without assigning any reason.
3. You may attach an additional sheet, if required, if space is inadequate.
4. Incomplete forms will not be accepted.